Policies

Policies Web Page: Phase II. In collaboration with Grant Services, REEP created a new web page for IU’s research related polices; http://researchadmin.iu.edu/REEP/reep_policies.html. We gathered all the policies, important notices, guidelines, handbooks, and other ‘policy’ documents that we could identify and then organized them into what we hope are coherent and intuitive categories. Phase III: We have organized a small working group that will review the existing collection and (a) conduct a gap analysis to determine what policies/procedures are missing or redundant and (b) revise the ORA controlled policies to fit the new policy/SOP template.

New Texting Policy: Grant Services brought to our attention a new grant term prohibiting texting while driving while performing work under a federal grant and contract. Working with offices of VPURAPP, General Counsel, and Risk Management, we drafted and implemented this new policy; http://researchadmin.iu.edu/Policies/Texting%20Policy%20-%20Final.pdf.

New Policy on Research with Human Subjects and Animals: We are working with Compliance Services, VPURAPP and General Counsel to develop university wide policies for research with human subjects and with animals. The human subjects policy has been drafted and is under review. We are still revising the animal policy statement and it should be out for review shortly.

Education

Research Coordinator Certification Program: Working with Clinical and Translational Sciences Institute, Clinical Trials Contracting, Human Subject Protection Program, we are developing an educational program for experienced research coordinators to be offered during October and November. The program emerged from the shared mission and commitment to transform the conduct of clinical research at IU. The RCCP is designed to offer benefits not only to the individual participants, but also, to their research teams, their departments, and to the School of Medicine as a whole.

ORA Orientation: In collaboration with all of the ORA units, we are developing an orientation program for new ORA staff. This program is designed to introduce new staff to all of the units of ORA. We hope to offer this for the first time this winter.

Procedures and Processes

We are working with Indianapolis School of Medicine Laboratory Animal Program to assess how their process, procedures, and software can be enhanced to better meet the needs of the group and researchers.